EAA Project # :
(Lab use only)

Environmental Analysis -SAMPLE COLLECTION / CHAIN OF CUSTODY FORM

Your Contact Information		Your Project Information	
Company name:		Client Proj.# :	
Address:		Proj. Descrip. :	
City/State/Zip :			
Phone # :		EAA-Invoice to: ☐ Same ☐ Different - Provide below	
Email address :		Special Instructions	
Date collected :			
Date Submitted :			
Contact Name :			

Analysis requested *Check appropriate boxes, or describe if the analysis is different*	Optical Microscopy - Mold & Dust: Air / Air-O-Cell	Optical Microscopy - Mold & Dust: Surface / Bulk / Tape	Electron Microscopy
	☐ Airborne mold	☐ Mold only - tape (Qualitative)	☐ Bulk SEM / X-ray analysis only
	☐ Airborne mold & dust	☐ Mold only - bulk (Qualitative)	☐ Automated air or dust particle analysis
	☐ Airborne dust/fire residue	☐ Surface mold tape (cts/mm^2)	☐ Automated Fire chemistry analysis
	☐ Airborne fiberglass only	☐ Quantitative dust (cts/mm^2)	☐ Quantitative sample analysis (hourly)
	☐ Other	☐ Quantitative dust/fire residue (cts/mm^2) (Wildfire- *circle one* -Structure fire)	☐ Other / describe:
		☐ pH analysis (wildfire)	
		☐ Photo report	
Analysis Turnaround	☐ **Standard - 5 Day**	☐ **Rush 24 hr. 50% surcharge***	☐ **Same day 100% surcharge***

** Must notify EAA in advance - Limit on number of rush samples that maybe completed in a given day. Turnaround Time (TAT) is measured in full business days; for example, samples arriving today for 24hr TAT are due at the next business day, excludes weekends and holidays.*

EAA# lab use only	Sample #	Description / Location	Analysis (if different from above)	Vol. (liters)

ENVIRONMENTAL ANALYSIS ASSOCIATES, INC.- Shipping Location Information
(All samples should be sent to Michigan unless otherwise discussed)

Michigan Lab	☐ Attn: Joseph Heintskill	San Diego - Forensic Research Lab	☐ Attn: Daniel Baxter
(989) 895-4447	306 5th Street, Suite 2A Bay City, MI 48708	(858) 272-7747	Please call before sending to San Diego Lab

Relinquished / received (Signature)	Printed Name	Company	Date	Time
		EAA		

CONTRACT TERMS

By providing signature authorization, the client acknowledges this contract is entered into, and the lab work will be performed in either San Diego, California or Bay City, Michigan. This signature binds the submitting company to provide payment for services according to EAA's fee schedule within 30 days above from receipt of the project invoice. A 1% finance charge per month will be charged on overdue invoices. Sample archive policy: EAA retains and holds samples for a time period of 3 weeks only. If samples need to be retained by the laboratory for a longer period of time, you must make arrangements for retention at the time of sample submission. Additional charges may apply.

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		EAA		